



Request for Proposal—Downtown Plymouth Fountain Project

The City of Plymouth Downtown Development Authority is seeking Requests for Proposals (RFPs) to design and install a new fountain in downtown's Kellogg Park, the main gathering space in the City of Plymouth.

The new fountain will replace one that has been in the park for decades, but has over the years has lost its luster and functionality.

The new fountain will need to have a “wow” factor or create a positive statement for Downtown and Kellogg Park, but at the same time fits in with the traditional look of the city's downtown.

Some of the early discussions for a new fountain include one that is aesthetically pleasing and enhances Kellogg Park; possibly including both running water and a light feature. A fountain that could be useful for 12 months, whether that be with running water or maybe a light display in the winter. The project may also include moving the fountain to a more desirable central location in the park, as well as landscaping enhancements, but considering the City's many special events. A new fountain must be compatible with the City's extensive year-round special event schedules. Public input is critical to a final design and the proposer must indicate how they are going to handle obtaining input from the general public as well as City/DDA leadership and boards.

The DDA is looking for detailed, written descriptions of what you are able to provide from the beginning stages of the project to completion. The proposer should be able to provide an illustrative plan that will identify the key elements of the project as well as fees that will be charged for each phase of the project. The proposer should be able to provide construction estimates for a final design as well as preparing bid documents and other related construction documents to allow bidders to submit proposals for the project.

The proposal should be broken up into phases with the initial phase being the concept development phase.

We would also like references for the same or similar projects you have completed in other communities or for the private sector.

Included in your proposal: plans for orientation and other meetings from start to completion of the project; developing drawings and a schematic design for the fountain and other project components; a strategy for implementing the project; and any additional costs that may be incurred. A complete outline of fees for each phase of the proposed project should be included in the proposal.

Our goal is for the new fountain to be in place and functional by the summer of 2017, the 150th anniversary of the City of Plymouth. With this information in mind, the proposer should outline an anticipated project timeline from start to completion of the project.

If you have any questions, need more details or want to make an on-site visit, please call the DDA office at (734) 455-1453 or email us at dda@ci.plymouth.mi.us.

All RFPs are to be sent to the Plymouth City Clerk, 201 S. Main, Plymouth, MI, 48170 no later than 4 p.m. Friday, May 22, 2015.

Please put on the envelope "DDA Fountain Project".

Tony Bruscato

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