



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, August 14, 2023, 2023 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Andre Martinelli, Mayor Nick Moroz, Members Ellen Elliott, Brian Harris, Richard Matsu, Paul Salloum

Excused: Members Dan Johnson, Patrick O'Neill, Shannon Perry

Also present: Economic Development Director John Buzuvis, DDA Director Sam Plymale

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

Martinelli offered a motion, seconded by Moroz, to approve the agenda for Monday, August 14, 2023.

There was a voice vote.

MOTION PASSED

4. APPROVAL OF THE MEETING MINUTES

Martinelli offered a motion, seconded by Moroz, to approve the minutes of the July 10, 2023 regular meeting.

There was a voice vote.

MOTION PASSED

5. BOARD COMMENTS

Moroz thanked the administration for its work on the Saxton's parking lot.

6. OLD BUSINESS

a. Strategic Plan Update

Plymale reported that most of the work on the Saxton's parking lot should be done by the Fall Festival and the holiday tree light maintenance was completed in July, although due to storms, the company will re-check in the fall. He said the DDA staff created and distributed an Art Walk brochure, and that the suspected art vandals had been identified.

There was a discussion about the EV charging stations at the Saxton's lot and Buzuvis said he was pursuing grants and rebates to fund them.

b. Outdoor Dining Policy Update

Moroz said the City Commission has not made a decision on a new policy and that there had been a great deal of communication with businesses, residents, elected officials, and administration. DDA board members discussed the fees and Moroz provided rationale for his recommendation. It was agreed that the current rate of \$1.50 per square foot was too low, but since this agenda item was intended to be a discussion, no formal recommendation was offered.

7. NEW BUSINESS

There was no new business.

8. REPORTS AND CORRESPONDENCE

a. Downtown Day September 23, 2023

Plymale said participating in this statewide program would be an opportunity to give businesses a potential boost after Fall Festival.

9. ADJOURNMENT

Martinelli offered a motion, seconded by Moroz, to adjourn the meeting at 7:29 p.m.

There was a voice vote.

MOTION PASSED