



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, May 12, 2025 - 7:00 p.m.

Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Richard Matsu, Mayor Suzi Deal, Members Ellen Elliott, Ed Saenz, Paul Salloum, and Brian Harris.

Excused: Member Dan Johnson, Shannon Perry, Jennifer Frey

Also present: DDA Director Sam Plymale, DDA Assistant Director Reiko Misumi-Schelm, Economic Director John Buzuvis, Finance Director John Scanlon, City Commissioner Linda Filipczak

2. CITIZENS COMMENTS

Everrette Smith, 896 W Ann Arbor Trail: Addressed the board about Art in Park event layout and made suggestions on how to change the event layout to better benefit local businesses in downtown Plymouth.

Krystal Shiklanian, 904 W Ann Arbor Trail, Radiant Jewelry: Addressed the board about Tonquish Creek and made suggestions on how business owners could be alerted when the floodplain rises.

Carol Uber, 852 W Ann Arbor Trail, Home Sweet Home: Asked for a plan to be put in place to prevent future flooding.

Randy Collick, 896 W Ann Arbor Trail, Kemnitz Fine Candies: Asked engineer-related questions about Tonquish Creek, specifically about the floodplain.

Karen Sisolak, 939 Penniman: Addressed the board by providing suggestions on how to help the local businesses.

Ron Picard, 1373 Sheridan: Addressed the board by providing feedback regarding the latest flooding.

3. APPROVAL OF AGENDA

Saenz offered a motion, seconded by Harris, to approve the agenda for Monday, May 12, 2025.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. APPROVAL OF MEETING MINUTES

Saenz offered a motion, seconded by Harris, to approve the minutes of the Monday, April 14, 2025 regular meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. BOARD COMMENTS

Elliott praised public comments & the Artisan Market event and made statements regarding the need for community engagement on the latest Tonquish Creek flooding.

Saenz opened the floor up for discussion on Tonquish Creek flooding. Dialogue commenced between administration and board members.

City Commissioner Linda Filipczak made a statement.

Chair Pollard addressed comments regarding Art in the Park event layout.

6. OLD BUSINESS

7. NEW BUSINESS

a. 3rd Quarter Budget Amendments

Plymale outlined details for budget amendments.

Harris offered a motion, seconded by Deal, to approve the 3rd Quarter Budget Amendments.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

8. REPORTS AND CORRESPONDENCE

a. 2025-26 Budget Report – No Action Needed

Plymale outlined logistics for budget report adoption and other financial details.

Chair Pollard asked about DDA office lease. Mayor Deal praised Scanlon for the financial report.

b. 2025 Events Update

Plymale outlined previous event details and noted upcoming events.

Harris provided details on the upcoming concert event.

9. ADJOURNMENT

Matsu offered a motion, seconded by Elliot, to adjourn the meeting at 8:30 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY